



October 15, 2013

Item No. 5

**AUTHORIZATION TO RATIFY THE CONTRACT WITH CHICAGO URBAN LEAGUE TO PROVIDE WORKFORCE DEVELOPMENT PROGRAMS TO CHA RESIDENTS**

To the Honorable Board of Commissioners:

**RECOMMENDATION**

It is recommended that the Board of Commissioners authorize the Chief Executive Officer ("CEO") or his designee to ratify the contract with Chicago Urban League ("CUL") to provide workforce development services to a total of 100 CHA residents per year for a base period of two years with two one-year options in an aggregate amount not to exceed \$760,540 for the base term.

The Executive Vice President ("EVP") of Resident Services, the Office of the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

**CORPORATE GOAL**

The proposed program supports CHA's corporate goal of expanding services to more residents, providing targeted services to residents at critical milestones in their lives.

**FUNDING**: CHA General Fund

**SOLICITATION SUMMARY**

**Vendor:**

Chicago Urban League  
4510 S. King Drive, Chicago, IL 60653

**Base Contract Amount:** \$760,540 (TJ)

**Contract Type:** Professional Services

**Base Contract Amount:** (see above)

**Base Contract Period:** Two-Year Base Term

**Option Period:** 2 One-Year Options

**Publication(s):** Chicago Sun Times,  
Chicago Defender, Extra, Buyspeed,  
CHA Website

**Number of Pick-Ups:** 51

**Solicitation Release Date:** 3/25/13

**Dates Advertised:** 3/25, 27, 29/2013

**Pre-Proposal Meeting:** 4/8/2013

**Date Proposals Due:** 4/29/2013

**Number of Vendors Solicited:** 64

**MBE** 1 **WBE** 2 **DBE** 0

**Notification to Assist Agencies:** 66

**Number of Respondents:** 11

**Compliance:**

Vendor	M/W/DBE Participation	Section 3 Hiring	Section 3 Contracting/Other Economic Opportunities
Chicago Urban League	3% WBE; partial waiver	1 (program associate)	3% Subcontract

## **GENERAL BACKGROUND**

CHA's Resident Services Division is charged with helping families move along the path to self-sufficiency. In particular, a key deliverable in Plan Forward: Communities that Work is to help at least 6,000 adults find new or better jobs by 2015. To accomplish this goal, CHA requires specialized workforce development services. Transitional Jobs ("TJ") is an evidence-based program model that lead to sustained unsubsidized employment.

The TJ model is designed to address the employment needs of individuals who possess little or no work history. TJ programs are intentionally designed to provide job experience to participants who lack the skills needed to successfully attach to the workforce. TJ has distinct differences from other jobs programs, including supportive services, a literacy component, subsidized work experience, support during transition to unsubsidized employment and retention support after job placement. The subsidized job period typically lasts between six and ten weeks, and wages are paid by CHA's workforce provider. The ultimate goal of TJ is to transition workers into unsubsidized positions.

Chicago Urban League has existing relationships with employers and will focus on high growth industries. This provider will be assigned regionally based on resident need.

There were four (4) Workforce Services contracts approved by CHA's Tenant Services Committee on August 14, 2013. However, this item for Chicago Urban League was not approved by the full Board at the August or September Board meetings due to lack of quorum. In order for the contract terms to be consistent for all four (4) workforce contracts, and to ensure there is no interruption in services for CHA families, the Chicago Urban League's TJ program started on October 1, 2013. Therefore, following consultation with the CHA Board Chair and the Chair of the Tenant Services Committee, this action is being presented as a ratification at the full board meeting on October 15, 2013.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The EVP of Resident Services concurs with the recommendation to ratify the contract with Chicago Urban League to provide workforce development programs to CHA residents.

The CEO/President recommends the approval to ratify the contract with Chicago Urban League to provide workforce development services to a total of 100 CHA residents per year for a base period of two years with two one-year options in an aggregate amount not to exceed \$760,540.

**RESOLUTION NO. 2013-CHA-85**

**WHEREAS**, the Board of Commissioners has reviewed the Board Letter dated October 15, 2013 entitled "AUTHORIZATION TO RATIFY THE CONTRACT WITH CHICAGO URBAN LEAGUE TO PROVIDE WORKFORCE DEVELOPMENT PROGRAMS TO CHA RESIDENTS";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners authorizes the Chief Executive Officer or his designee to ratify the contract with Chicago Urban League to provide workforce development services to a total of 100 CHA residents per year for a base period of two years with two one-year options in an aggregate amount not to exceed \$760,540 for the base term.

This award is subject to the Contractor's compliance with the CHA's MBE/WBE/DBE, Section 3 resident hiring, and insurance requirements.



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